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HSTX TITLE

# TIPS FOR USING ZOCCAM

## REGISTRATION & MAKING YOUR DEPOSIT

- 1 Zoccam must be downloaded and used from a mobile device or iPad. The platform will not work on a desktop.
- 2 When creating a password, it must be an 8-digit code using only numbers. You will be asked to confirm this code before saving and then you will select "Done", to save your new password.  
*(For password help email: [support@zoccam.com](mailto:support@zoccam.com))*
- 3 In order to complete the deposit, you will need the following information:
  - **Title Company Name and branch location**
  - **Full property address**
  - **Buyer and Seller names and email addresses**
  - **Real Estate Agent's names and contact details**
  - **The check you will be depositing; please do not forget to sign and date your check**
- 4 Once you fill out the information it will direct you to take a photo of the check.

**PLEASE NOTE:** The app has difficulty centering the check for the first 30 seconds, please wait until the option to "Enter check manually" pops up on your screen. This will then allow you to take a photo as you normally would on your mobile device. Make sure to keep the physical check inside of the guidelines on the screen.

## PAPER CHECK REQUIREMENTS

Your check must be made out to HSTX Title, please do not enter a blank check.

You cannot take a picture of a photo of the check. It must be a live check that is being deposited into the app for the deposit to go through.

## Z-CHECK REQUIREMENTS (IPHONE ONLY)

If your bank does not appear in the search bar you may not be eligible to use the Z-check option.

If you bank with Navy Federal Credit Union, select the "A" icon on the web bar and then select "Hide reader," to proceed.

Must be sent from a checking account. If you have just recently transferred funds into the account, please wait a minimum of two hours for the funds to be available. If you are unable to save or do not see the "Done" button, try rotating your device.

**For more information, contact your HSTX Title Escrow Officer or visit [hstxtitle.com](http://hstxtitle.com).**